

CISCO INTERVIEW QUESTIONS AND ANSWERS

1. Tell me about yourself:

The most often asked question in interviews. You need to have a short statement prepared in your mind. Be careful that it does not sound rehearsed. Limit it to work-related items unless instructed otherwise. Talk about things you have done and jobs you have held that relate to the position you are interviewing for. Start with the item farthest back and work up to the present.

2. Do you think you are overqualified for this position?

Regardless of your qualifications, state that you are very well qualified for the position.

3. What qualities do you look for in a boss?

Be generic and positive. Safe qualities are knowledgeable, a sense of humour, fair, loyal to subordinates and holder of high standards. All bosses think they have these traits.

4. Describe your work ethic.

Emphasize benefits to the organization. Things like, determination to get the job done and work hard but enjoy your work are good.

5. Describe your management style.

Try to avoid labels. Some of the more common labels, like progressive, salesman or consensus, can have several meanings or descriptions depending on which management expert you listen to. The situational style is safe, because it says you will manage according to the situation, instead of one size fits all.

6. Are you willing to work overtime? Nights? Weekends?

This is up to you. Be totally honest.

7. Do you have any blind spots?

Trick question. If you know about blind spots, they are no longer blind spots. Do not reveal any personal areas of concern here. Let them do their own discovery on your bad points. Do not hand it to them.

8. What position do you prefer on a team working on a project?

Be honest. If you are comfortable in different roles, point that out.

9. What has been your biggest professional disappointment?

Be sure that you refer to something that was beyond your control. Show acceptance and no negative feelings.

10. Do you have any questions for me?

Always have some questions prepared. Questions prepared where you will be an asset to the organization are good. How soon will I be able to be productive? And what type of projects will I be able to assist on?

