ENTRY REQUIREMENTS AND FEES

All prices are quoted in Swiss Francs (CHF)

SWISS HIGHER DIPLOMA/BACHELOR OF INTERNATIONAL BUSINESS IN HOTEL AND TOURISM MANAGEMENT

ENTRY REQUIREMENTS

- High-school diploma or equivalent
- English language proficiency of TOEFL 500 or IELTS 5.0 or OOPT 50+ or equivalent
- Recommended minimum age of 18 years*

Applicants may take the Oxford Online Placement Test (OOPT) free of charge. Students who do not have the required English level will be advised to join the English Foundation Programme.

BACHELOR OF ARTS IN HOSPITALITY BUSINESS MANAGEMENT

The Bachelor of Arts in Hospitality Business Management is awarded by Washington State University (WSU) and requires students to achieve a minimum of 2.50 Cumulative Grade Point Average (CGPA) after Term 4 to apply for this qualification. The same CGPA is required at the end of Term 8 to be awarded the WSU degree. Those who do not have a 2.50 CGPA but are above the César Ritz pass grade will be awarded a Bachelor of International Business in Hotel and Tourism Management.

Students who have attended other university programmes or recognised hotel schools may apply to transfer their credits. All applications will be considered on an individual basis.

FEES

Intakes: January/April/July 2014

DURATION OF STUDY		TUITION/ACCOM-MODATION/MEALS	ADDITIONAL CHARGES	REFUNDABLE DEPOSIT	TOTAL	TOTAL PER YEAR	QUALIFICATION
Year 1	Term 1	15,250.–	2,150.–	1,500.–	18,900.–	35,650.–	Swiss Certificate
	Term 2	15,250.–	1,500.–		16,750.–		
	Internship**						
Year 2	Term 3	15,250.–	1,500.–		16,750.–	50,250.–	
	Term 4	15,250.–	1,500.–		16,750.–		
	Term 5	15,250.–	1,500.–		16,750.–		
	Internship**						
Year 3	Term 6	15,750.–	1,500.–		17,250.–	51,750.–	Higher Diploma
	Term 7	15,750.–	1,500.–		17,250.–		
	Term 8	15,750.–	1,500.–		17,250.–		Bachelor Degree
					TOTAL	137,650.–	

As of October 2014

DURATION OF STUDY		TUITION/ACCOM-MODATION/MEALS	ADDITIONAL CHARGES	REFUNDABLE DEPOSIT	TOTAL	TOTAL PER YEAR	QUALIFICATION
Year 1	Term 1	15,600.–	2,150.–	1,500.–	19,250.–	36,350.–	Swiss Certificate
	Term 2	15,600.–	1,500.–		17,100.–		
	Internship**				-		
Year 2	Term 3	15,600.–	1,500.–		17,100.–	51,300.–	
	Term 4	15,600.–	1,500.–		17,100.–		
	Term 5	15,600.–	1,500.–		17,100.–		
	Internship**		-		-		
Year 3	Term 6	16,050.–	1,500.–		17,550.–	52,650.–	Higher Diploma
	Term 7	16,050.–	1,500.–		17,550.–		
	Term 8	16,050.–	1,500.–		17,550.–		Bachelor Degree
					TOTAL	140,300.–	

Please refer to www.ritz.edu for prices for the October 2013 intake.

* Please note that students must be 18 years of age to commence an industry internship.

** Minimum monthly gross salary during a four to six-month internship in Switzerland: CHF 2,168.–

MASTER OF ARTS
INTERNATIONAL BUSINESS IN HOTEL AND TOURISM MANAGEMENT

MASTER OF SCIENCE
INTERNATIONAL HOSPITALITY MANAGEMENT
INTERNATIONAL TOURISM AND E-BUSINESS MANAGEMENT

ENTRY REQUIREMENTS
- Recognised Bachelor degree or a track record of management experience in the hospitality industry
- English language proficiency of TOEFL 550 or IELTS 6.0 or OOPT 70+ or equivalent
- Recommended minimum age of 21 years

Candidates with a track record of supervisory or management experience in the hospitality and tourism industry will be considered on an individual basis by the Postgraduate Programme Manager, who will implement the relevant university procedures.

Applicants may take the Oxford Online Placement Test (OOPT) free of charge. Students who do not have the required English level will be advised to join the English Foundation Programme.

In order to continue on studying to Master level, students must have successfully completed all course modules of the Postgraduate Diploma in International Hospitality Management.

FEES
Intakes: January/April/July 2014

DURATION OF STUDY		TUITION/ACCOM-MODATION/MEALS	ADDITIONAL CHARGES	REFUNDABLE DEPOSIT	TOTAL	TOTAL PER YEAR	QUALIFICATION
Year 1	Term 1	15,750.–	2,150.–	1,500.–	19,400.–	53,900.–	Postgraduate Diploma
	Term 2	15,750.–	1,500.–		17,250.–		
	Term 3	15,750.–	1,500.–		17,250.–		
	Internship (optional)*						
Year 2	Term 4	15,750.–	1,500.–		17,250.–	17,250.–	Master of Arts
Year 2	Term 4	15,750.–	1,500.–		17,250.–	34,500.–	Master of Science
	Term 5 **	15,750.–	1,500.–		17,250.–		

As of October 2014

DURATION OF STUDY		TUITION/ACCOM-MODATION/MEALS	ADDITIONAL CHARGES	REFUNDABLE DEPOSIT	TOTAL	TOTAL PER YEAR	QUALIFICATION
Year 1	Term 1	16,050.–	2,150.–	1,500.–	19,700.–	54,800.–	Postgraduate Diploma
	Term 2	16,050.–	1,500.–		17,550.–		
	Term 3	16,050.–	1,500.–		17,550.–		
	Internship (optional)*						
Year 2	Term 4	16,050.–	1,500.–		17,550.–	17,550.–	Master of Arts
Year 2	Term 4	16,050.–	1,500.–		17,550.–	35,100.–	Master of Science
	Term 5 **	16,050.–	1,500.–		17,550.–		

Please refer to www.ritz.edu for prices for the October 2013 intake.

* Minimum monthly gross salary during a four to six-month internship in Switzerland: CHF 2,168.–

** Term 5 of the Master of Science can be taken off campus at no cost.

ENGLISH FOUNDATION PROGRAMME

The English Foundation Programme offered by the Swiss Education Group takes place on the César Ritz Bouveret Campus throughout the year in 4-week blocks. Students may enter the course at any point and must complete a minimum of four and a maximum of 20 weeks.

Student's English level will be tested upon arrival using the Oxford Online Placement Test (OOPT) in order to tailor the course to each individual's requirements. The length of the course depends on each student's personal English level and motivation, with the objective of achieving the required score to enter the desired study course.

The entry requirements for the Bachelor degree are OOPT 50+ and for the Master degree OOPT 70+.

OOPT SCORE ON ARRIVAL	ESTIMATED DURATION FOR ADMISSION	
	BACHELOR PROGRAMME	MASTER PROGRAMME
50-59		4-8 weeks
48-49	4-8 weeks	8-12 weeks
46-47	8-12 weeks	12-16 weeks
44-45	12-16 weeks	16-20 weeks
40-43	16-20 weeks	Not recommended
1-39	Swiss authorities require a minimum OOPT score of 40 points	

FEES

CHF 600.– per week (including tuition, accommodation and meals)

INCLUDED IN THE FEES

TUITION

Tuition fees are based on the standard number of study credits required for each programme and reductions are offered for early payment.

Special Conditions: A reduction of 5% is available to all students who pay their fees in full 120 days prior to the start of each term. The reduction of 5% is also available to students who pay more than one term in advance, Swiss students and permanent residents of Switzerland are eligible for a reduced fee structure. For more information please contact the admissions office.

ACCOMMODATION

The fees include the following accommodation:

- Le Bouveret Campus – double standard room
- Lucerne Campus – double standard room
- Brig Campus – single deluxe room

Alternative options are available and are listed in the table (page 6) on a per campus basis.
Rooms are cleaned once per week by the housekeeping department. Bed linen and towels are provided.
All rooms are non-smoking.

MEALS

Students are offered the following meal plans:

- Le Bouveret Campus – breakfast, lunch and dinner from Monday to Friday; on weekends, brunch and dinner
- Lucerne Campus – breakfast, lunch and dinner from Monday to Friday; on weekends, brunch and dinner
- Brig Campus – lunch and dinner from Monday to Friday; on weekends, complementary equipped kitchens are available for students to cook.

INCLUDED IN THE ADDITIONAL CHARGES

ARRIVAL IN SWITZERLAND

- Enrolment fees
- Welcome desk at the airport
- Induction weekend
- Residence permit
- Swiss residency taxes
- Swiss VAT taxes
- School uniform (Le Bouveret and Lucerne only)
- Student card
- SIM card to use with your own mobile phone
  With the school's SIM card, students are allowed unlimited free calls to any of their fellow students in Switzerland. SMS, MMS and data are also included.

ACADEMICS

- iPad
- Books and teaching material
- Access to academic guidance and study support
- Study advisor
- Library access
- Wireless Internet connection
- Graduation and official certificate

INSURANCE AND SOCIAL ASSISTANCE

- Health insurance (during academic term)
- Student counsellor
- World private civil liability plan

INTERNSHIP AND CAREER SERVICES

- Internship placement
- Internship preparation and report
- Participation in the International Recruitment Forum
- Career guidance

LEISURE

- Use of campus recreational facilities
- Sightseeing or professional excursion

AFTER GRADUATION AND ALUMNI SERVICES

- Swiss Education Group alumni network membership
- Alumni services

For full details visit www.ritz.edu.
Additional charges only apply to Bachelor and Master programmes.

OPTIONAL EXTRAS

ROOM EXTRAS

FEES

Per term

	LE BOUVERET CAMPUS	LUCERNE CAMPUS	BRIG CAMPUS
Double standard room	Included in the fees	Included in the fees	
Double deluxe room	1,050.–	1,050.–	
Double superior deluxe room		1,600.–	
Single standard room	1,600.–	1,600.–	
Single deluxe room	2,100.–	2,100.–	Included in the fees
Single superior deluxe room	2,650.–	2,650.–	1,550.–

CAR PARKING

FEES

Per term

	LE BOUVERET CAMPUS	BRIG CAMPUS
On-campus outdoor car parking	200.–	200.–
On-campus underground car parking		350.–

All parking options are subject to availability.

ACADEMIC SCHOLARSHIPS

César Ritz Colleges Switzerland grants scholarships based on academic performance for students completing the full programme. The following scholarship amounts will be credited towards the last term of studies in the Bachelor of International Business in Hotel and Tourism Management.

The scholarship cannot be cumulated with any other scholarship/financial award. The higher scholarship will be awarded.

CUMULATIVE GRADE POINT AVERAGE (CGPA)		
2.80 to 3.00	3.01 to 3.74	3.75 to 4.00
4,000.–	6,000.–	10,000.–

REFUNDABLE DEPOSIT

A refundable deposit of CHF 1,500.– is required by all applicants. This deposit will be refunded after completion of the full course, provided that none of the school property has been damaged/misplaced by students. The monthly health insurance premiums during internships will be deducted from the refundable deposit (CHF 125.– per month).

Further information about expenses are available upon request.

CONDITIONS

FEES
Fees are reviewed every January however can be subject to change at any time.

CURRENCY
Prices are quoted in Swiss francs and payment can only be made in this currency. Bank charges are not covered by the school.

PAYMENTS
Payments can be made by bank transfer payable in Swiss francs to:

All Master programmes and
Swiss Higher Diploma/Bachelor programmes
starting at the Bouveret and Brig Campus:

UBS, Sebastiansplatz 4, 3900 Brig
Account no.: 689602.02T
Iban no.: CH76 0026 32 63 6896 0202 T
SWIFT/BIC: UBSWCHZH80A
Beneficiary: U.C. César Ritz Colleges AG

Swiss Higher Diploma/Bachelor programmes starting
at the Lucerne Campus:

UBS, Postfach, 6002 Lucerne
Account no.: 248 - 70184677.0
Iban no.: CH55 0024 8248 7018 4677 0
SWIFT/BIC: UBSWCHZH80A
Beneficiary: DCT Int. Hotel & Business

CANCELLATION/ WITHDRAWAL/REFUND
The deposit of CHF 3,000.– (or CHF 3,300.– if cancellation insurance is taken out) is only refundable if the student's visa has been refused. In all other cases the deposit is non-refundable.

Cancellations will be accepted only up to 8 weeks prior to the start of the course by registered mail. In this case, a full refund of the fees that have already been paid will be made, minus the non-refundable deposit of CHF 3,000.– Refunds will be made 6 weeks after the starting date concerned.

For cancellation received less than 8 weeks prior to the start of the course, no refund is possible under any circumstances.

For cancellations due to visa refusal, the official visa refusal letter from the Swiss Embassy/Consulate is required. Once provided, a refund of full fees already paid will be processed, minus an administrative charge of CHF 250.–

Students may make one transfer of their deposit or fees paid to another starting date provided that a minimum of 8 weeks' notice is given by registered mail. No refunds shall be given if the student chooses to cancel their enrolment afterwards.

It is recommended that the cancellation insurance is taken out to cover any cancellation or early termination due to medical reasons or accident (maximum coverage of CHF 10,000.–). The cost of the cancellation insurance is CHF 300.– per term and must be paid at the same time as the deposit.

If a student stops their studies during the term, no refund will be given.

EXPULSION
César Ritz Colleges Switzerland reserves the right to expel any student for constant violation of rules and regulations or for drug use or vandalism. There is no refund of fees in case of expulsion.

ACTIVITIES
César Ritz Colleges Switzerland will not be held responsible for any extracurricular activities undertaken by students out of school hours.

APPLICABLE LAW
The legal relationships between César Ritz Colleges Switzerland and the student are governed by Swiss substantive law, to the exclusion of conflict of law provisions thereof.

JURISDICTION
Any dispute between César Ritz Colleges Switzerland and the student will be subject to the exclusive jurisdiction of the courts of Sion, Switzerland.

OTHER POINTS
César Ritz Colleges Switzerland also reserves the right to alter dates, fees, curriculum or class hours without prior notice. A complete set of school rules and regulations will be provided on request. Furthermore, César Ritz Colleges Switzerland reserves the right to use images and comments of students for promotional purposes.

César Ritz Colleges Switzerland reserves the right to disclose progress reports to the guardian, sponsor or appointed representative when it is considered beneficial to the student's progress.

DECLARATION
I declare that the information I have given is true and correct, and that I have read and agree with the conditions and accept the rules and regulations of César Ritz Colleges Switzerland that are available upon request.

Signature of applicant/date:

Signature of parent, guardian or sponsor/date: (if applicant is minor or sponsored)

Should you be sponsored by parents/guardian or an external party, the sponsor may be contacted any time directly by the school for any financial matter.

Updated in June 2013